

Attendance Policy

What is it? Rules to make sure I come to school.



Why? So I can learn more and achieve better things.

What do I have to do?

I have to get to school on time (**9AM**) and **attend every day**. I should not go on holiday or go to appointments in school time.



What will happen if I do not come to school?

- If I am **poorly** or have a good reason not to come to school, **my parent /carer MUST let school know**.
- If I don't come to school and don't let school know, school staff will try to help me and my family to get me to school. **A plan will be put in place**.
- If me or my family don't work with school and don't stick to the plan, we may **get fines** or have to **go to court**.



What will BAPA do to help me?

- Make learning and school as fun, useful and interesting as possible.
- Listen to why I am not coming to school every day.
- Help me to get to school by setting up a plan.
- Ask other professionals to help me if needed.
- Give me rewards when I come to school regularly.



If you have any questions you should speak to your Head of Centre.